



ONE PAGE GOAL SETTING PLAN

You're guaranteed your best start if you're prepared for what lies ahead. Hit the ground running with this one-page strategic plan designed to give you the guidance necessary to achieve all the goals you have for your career.

DEFINE YOUR QUARTERLY, ANNUAL AND 5-YEAR GOALS AND PRIORITIES, COMPLETE WITH THE ACTION YOU NEED TO TAKE TO GET THERE.

5 YEAR	PERSONAL	CAREER
GOALS What are your aspirations?	1 2	1 2
PRIORITIES What must you maintain to reach your 5-year goals?		
ACTIONS What actions will you take to keep focus on your priority and achieve these goals?	Continue: Start: Stop:	Continue: Start: Stop:
ANNUAL	PERSONAL	CAREER
GOALS	1 2	1 2
PRIORITIES What must you maintain to reach your 1-year goals?		
ACTIONS What actions will you take to keep focus on your priorities and achieve these goals?	Continue: Start: Stop:	Continue: Start: Stop:
QUARTERLY	PERSONAL	CAREER
GOALS What are your goals for the quarter?	1 2	1 2
PRIORITIES What must you maintain to reach your quarterly goals?		
QUARTERLY ACTIONS What actions will you take to keep focus on your priorities and achieve these goals?	Continue: Start: Stop:	Continue: Start: Stop:
CELEBRATION Reward yourself. How will you celebrate the end of your quarter?		
MEASURING YOUR SUCCESS	PERSONAL	CAREER
YOUR ACCOUNTABILITY How will you account for and monitor your performance?	1 2	1 2



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2nd Floor Deneb House, 368 c/o Browning and Main Road, Observatory, Cape Town, South Africa

Email: info@getsmarter.com | Tel: +27 21 447 7565 | Fax: +27 21 447 8344

Website: www.getsmarter.com